***Autobiography***



**Name** \*You must include a photo of yourself.

***Directions:***

* You will write a 5 paragraph essay about your life.
* Each paragraph must have at least 5 sentences.
* You will need to save the digital copy and email me an electronic copy.
* This is will be your first portfolio page.

***In writing the autobiography, follow the outline below.***

**Paragraph #1** - Introduce and describe yourself. Name, age, birthday (year), personality, college status/major, your family, where were you born, best and worse childhood experiences, etc.

**Paragraph #2** - Write about your hobbies, values, interests, likes, dislikes, area of study, etc. In other words, “Who are you?” Include your & your parents’ attitudes toward education. Describe your experience as a student and the formal study you have completed.

**Paragraph #3** - Write about your school history and work history. What schools you have attended and when, current school Info, etc. (likes & dislikes). What service learning or work experience do you have, when, describe the activities, etc. Describe the experience of working with or learning from teachers, coaches, mentor, counselors, etc.

**Paragraph #4** - Write about interesting or important events in your life. It could be volunteer, personal, or familial. Professional awards and honors; community/fraternal organizations in which you are a member or participate. Describe the experience and people whom you believe were important in your life: Teachers, coaches, mentor, counselors, etc.

**Paragraph #5** - Write about your future plans. Why did you decide to choice the major you are in/future jobs in that particular major? What are your most important priorities? Identify your long term (5-10 years) and short term (6 mo. to 1 yr) career goals (include any continued-education goals)?

\* All information will be considered confidential and will not be available to anyone without your consent first.

***Things to Remember:***

The autobiography must be typewritten in a font no smaller than 10 pitch, double spaced on white paper sized 8 1/2 x 11 inches with margins 0.5”. Number each page in the upper right-hand corner, type your name on page one, and staple. Express yourself openly and freely. Your autobiography will be treated with care and sensitivity. Please keep a copy for your personal records. Submit the autobiography in your full package and email copy to [rupinder.jagpal@mccd.edu](mailto:rupinder.jagpal@mccd.edu)

**HOW TO WRITE AN AUTOBIOGRAPHY**

When writing an autobiography, you **focus on three major things:**

* who you are in life,
* what life means to you
* what your outlook on the future is.

The **first thing** you do when writing an autobiography is start off with a lot of facts about your life; for example, when and where you were born, where you live (city and state), where you go to school and who you live with. You have to give a lot of information so your reader can clearly understand what is going on. Once you have written this introduction, you are ready to start your **first paragraph** of the autobiography.

*For example:*

* When and where you were born.
* Where you live (city and state).
* Where you go to school.
* Who you live with.

**Who you are in life?**

The best way to start an autobiography is to state your name. When you are writing this paragraph, you usually explain the type of person you are; use facts about yourself

*Such as:*

* have you won any awards?
* What types of awards have you won?
* Did you finish school?
* Do you plan on going to college?

**What life means to you?**

This is now your **second paragraph**. In this paragraph you should state how you see life:

* What does life mean to you?
* Are you happy or sad?
* Do you have a lot of friends or just a few?
* How do you make your school days go by?
* Do you have a boyfriend/girlfriend?
* What are your favorite places to go on dates?
* If you are involved in a relationship, do you think it will last forever?

**What is your outlook on the future?**

In this (**third**) paragraph you should explain what you think the future will be like.

*Pick a year & explain how it will be but explain it through your eyes.*

* Where will you be?
* How will you be living?
* Will you be married?
* Will there be any children?
* Who will you be married to?
* What is he/she like?
* How long will you have been together?

**Conclusion**

The conclusion is the **last paragraph** of your autobiography and an important one, too. In the conclusion you usually try to re-word the introduction and add some type of closure to bring the whole autobiography together.